



MISSION BEACH WOMEN'S CLUB  
 RENTAL AGREEMENT  
 840 Santa Clara Place, San Diego CA 92109 (858) 488-2628

Renter/User: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

Time Period of Function: \_\_\_\_\_

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I. FEES: All fees are payable to Mission Beach Women's Club.

A. Rental Fees:

Saturday Rental Fee:	\$1,700
Sunday and Friday:	\$1,400
Monday through Thursday:	\$1,200

Includes:

- Eight (8) hours exclusive use (includes setup and cleanup time) of the Clubhouse building and patio. Setup time cannot begin before 9:00 am. Please notify the Venue Manager the time you will need access to begin the 8-hour rental period.
- Tables: Complimentary use of Clubhouse tables which includes: (12) 60" rounds, (7) 6 ft. buffet tables, (1) Sweetheart table, (4) Belly up tables
- Chairs: Complimentary use of wood folding chairs for ceremony area and clubhouse
- Use of caterer's kitchen
- Stage with projector screen (projector not provided)
- Bayside garden patio area has (4) round tables with umbrellas

B. Hourly Rental Fee:

Available Monday through Thursday only:  
 For bookings under six (6) hours, the hourly rental fee is \$200 per hour. Hourly rental rates do not include setup and cleanup times. You must pay for all time you occupy the premises.



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I. FEES (cont'd)

C. Security Deposit:

Security Deposit:	\$250
Cleaning Fee:	\$150

A reservation security deposit of \$250 is required to reserve the desired date. The deposit, less a \$100 handling fee, is refundable if Event is cancelled six (6) months or more before the reserved date. No refund of deposit will be made if cancelled anytime within six (6) months of the event. Please note that this cancellation provision applies to all contracts entered into prior or after six (6) months. The security deposit reserves against excessive cleanup, damage and extra hours. Any amount not used will be refunded with 21 days following the event. A standard cleaning charge of \$150 is also required at the time of the signing of the contract for a total of \$400. The cleaning fee will be returned in event of cancellation.

**PLEASE NOTE: CANCELLATIONS MUST BE IN WRITING.**

D. The rental fee is to be paid in full six (6) months prior to Event.

E. Amount and date for full payment is: \$\_\_\_\_\_ Date: \_\_\_\_\_. Contract is null and void and venue will be available for re-rental if the full payment is not received by this date. In case of cancellation, this rental fee is refundable only if the clubhouse can be re-rented for that particular date.

II. CONDITIONS

- A. Renter will hold Lessor (and its insurers, volunteers, agents, officers, employees, if any) harmless from any and all damages, claims and demands whatsoever, including costs and attorney fees, from any source, including but not limited to, Renter and any User, arising out of, or in any manner connected with, the use of the rented premises by Renter or User, whether due to the alleged condition or maintenance of the rented premises, or to alleged negligence of Lessor or otherwise. Renter accepts the rented premises in the condition in which they are delivered and in reliance upon its own inspection or opportunity to inspect the rented premises. Renter will provide Lessor evidence reasonably satisfactory to Lessor that there is, and shall be during hours of use, in full force and affect liability insurance in favor of Renter covering the permitted use in such amounts and on such terms as shall be reasonably acceptable to Lessor. Renter will name Mission Beach Women's Club as additionally insured on all policies pertaining to the catering or any and all beverages including alcohol.
- B. Caterers must be licensed, insured and bonded. Renter must provide this information to the Venue Manager prior to the Event.



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II. CONDITIONS (cont'd)

- C. The Event must end no later than 9:00 pm with all music and activities concluded. Clean up must be complete by 10:00 pm.
- D. Due to the residential area, noise volume must comply with the San Diego Municipal Code Noise Ordinance 59.5.0501, 59.5.0502, which specifies sound limits. No speakers (amplified music) can be placed on the patio or facing outside the Clubhouse entrances.
- E. All Fire Ordinances must be obeyed at all times. No smoking is allowed inside the Clubhouse. Do not block exits. The MBWC clubhouse has a capacity of 110 people.
- F. No tiki torches are allowed on premises.
- G. If alcohol beverages are served, a Party License is not required provided the following conditions are fulfilled: 1) No money is charged for the Event, food or beverages. 2) The event is by invitation only. If these conditions are not met, Renter is responsible for applying and obtaining a Party License from Alcohol Beverage Control and a copy of the Party License must be attached to this agreement prior to the date of the Event.
- H. Keg beer must be kept on the patio. Keg beer is not allowed inside the Clubhouse. No drinking games or drinking apparatus are allowed on the premises.
- I. No minors shall be served alcohol or allowed to consume alcoholic beverages on the premises.
- J. Guests will conduct themselves in an orderly, law-abiding manner that is reasonably expected of respectable citizens. It is the responsibility of the Renter to inform guests and other persons and services hired by the Renter of the Clubhouse rules and to remove from the Clubhouse any guest who is disorderly and in violation of City Ordinances and/or State laws. All youth activities are to be adequately chaperoned by adults.
- K. Decorations must comply with San Diego Fire ordinances and must be fastened or taped to the walls, draperies, blinds or floors. Renter may not apply compounds of any kind, including wax, to the dance floor. Only glass enclosed candles are permitted. No confetti, birdseed, rice or bubbles may be used at any time.
- L. Any damage to the Mission Beach Women's Club and/or its property shall be the direct responsibility of the Renter. This includes any damage caused by any service hired by the Renter. Renter shall leave the premises, equipment and furnishings of Owner in as good condition and repair as received in a clean, neat and orderly condition.
- M. The Clubhouse kitchen facilities may only be used for warming, refrigerating and serving food. No food preparation is allowed. Renters must provide their own ice, containers, plates, eating utensils and linens.
- N. No equipment is to be taken off the premises.
- O. The Clubhouse must be properly lighted at all times.



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II. CONDITIONS (cont'd)

- P. All property belonging to the Renter must be removed from the premises immediately following the conclusion of the Event. The process of removing Renter's property must be in compliance with the City's Noise Ordinance.
- Q. Cleanup and proper disposal of litter, trash and debris generated by the Renter is the Renter's responsibility. Caterers are responsible for removal of refuse from the premises. Refuse can be placed in the recycle and trash dumpsters located outside of the doors of the Clubhouse on the alley side.
- R. This agreement covers only the Clubhouse and patio area. The grass area across Bayside Walk is part of Santa Clara Point and any use of that property must comply with the San Diego Park and Recreation, Mission Bay Park guidelines for Santa Clara Point. Please call (619) 235-1169 for permit information. Santa Clara Point is an alcohol free area. **Permits are not issued on holidays or holiday weekends.**
- S. No animals, birds or reptiles are allowed on the premises.
- T. The Renter or services hired by the Renter will not hold Mission Beach Women's Club responsible for injuries, accident or thefts occurring on Mission Beach Women's Club property.
- U. Mission Beach Women's Club has the right to terminate the Event in case of excessive noise, overcrowding or any other potentially dangerous situation.

**PLEASE NOTE THAT NO PERMITS ARE ISSUED ON HOLIDAY WEEKENDS.**

By signing below, you agree that you have read and understand and agree to Mission Beach Women's Club rental fees, cancellation policies and conditions. You agree to comply with all policies and rules contained herein.

\_\_\_\_\_  
Renter's Signature/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
MBWC Venue Manager

\_\_\_\_\_  
Date

OPTIONAL:

STANDARD IMAGE RELEASE:

I hereby give my consent for the Mission Beach Women's Club to use my likeness in its publications, advertisements, websites, social media, video clips and other marketing collateral materials. I release the Mission Beach Women's Club from any expectation of confidentiality for any of my guests and myself.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date